

Subject: Re: Two Things
From: Edward Henning
Date: 01/09/2017 03:32 PM
To: Lorena Parker

Yes - by February 2nd we better have approved MDP/ER docs (not by this Thursday though). Regarding petitions - I'll run my draft form by Rick to see if City has changed anything since last year and as far as printing them - I usually do two print runs - once with the blank petition form and a second run through to add the custom property data for each parcel or groups of parcels for each owner. They can be set up with subtotals and set up to print one CN or Owner name per page - it's actually easier than a true "mail merge" since we're not working from a true dbase software like Access or Filemaker Pro.

More soon.

Ed

-----Original Message-----

From: Lorena Parker
Sent: Jan 9, 2017 2:20 PM
To: Edward Henning
Subject: Two Things

Ed,

Once again, I'm really sorry to hear about your wife's illness.

1) I just got out of a meeting with the Port of LA. I will be attending the LA Harbor Commissioner's Audit meeting this Thursday in preparation for the next Harbor Commission meeting on February 2, 2017. At 2/2/17 meeting, they will be requesting the motion to authorize the Executive Director of the POLA to sign the petition and ballot.

They are requesting that I give them an approved MDP and final petition by that time. Do you think that will be possible? Hopefully, your conference call will go well this week.

2) Please let me know how I can assist in streamlining this since that I know you are in a difficult position. For example, do you want me to prepare all of the petitions? Have you sent the petition summary to the City Clerk for their approval?

I will move into assistant consultant mode (instead of just client mode). Let's divide and conquer. I am willing to assist you in any way I can.

Sincerely,

Lorena Parker
Executive Director
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Business Improvement District**
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